

Teen Environment and Neighborhood Study Recruitment Database (Sample screenshot)

Navigation Pane

Clipboard: Cut, Copy, Paste, Format Painter

Font: B, I, U, A, Color, Background Color, Bold, Italic, Underline, Text Color, Background Color

Rich Text: Bulleted List, Numbered List, Indent, Decrease Indent, Increase Indent, Decrease Indent, Increase Indent, Decrease Indent, Increase Indent

Records: Refresh All, Save, Delete, Spelling, More

Sort & Filter: Filter, Selection, Advanced, Toggle Filter

Window: Size to Fit Form, Switch Windows, Find, Go To, Select, Replace

Participant Information

Participant ID:

First name:

Last name:

Other name:

Address:

City:

State:

Zip:

Telephone:

Other phone:

P-cell phone:

P-preference:

P- email:

C-cell phone:

C_ alternate phone:

C-preference:

Text messages:

C- email:

Source:

Recruiter: 20

Original recruiter:

Next Call

Next Call Date:

Next Call Time:

Next Call Code (final outcome):

Comment:

Recruitment Calls check it wants results

First Call

1st Call Date:

1st Call Time:

1st Call Outcome:

Comment:

Second Call

2nd Call Date:

2nd Call Time:

2nd Call Outcome:

Comment:

Third Call

3rd Call Date:

3rd Call Time:

3rd Call Outcome:

Comment:

Fourth Call

4th Call Date:

4th Call Time:

4th Call Outcome:

Comment:

Fifth Call

5th Call Date:

5th Call Time:

5th Call Outcome:

Comment:

Sixth Call

6th Call Date:

6th Call Time:

6th Call Outcome:

Comment:

Seventh Call

7th Call Date:

7th Call Time:

7th Call Outcome:

Comment:

Eighth Call

8th Call Date:

8th Call Time:

8th Call Outcome:

Comment:

Eligibility

Between 12 and 16?

English

Correct address?

Live 3 months?

Spit time?

5 or more days?

Child name:

Disability?

Eating disorder?

Substance abuse?

Eligible?

Agree (parent)?

Date agree (parent):

Agree (child)?

Date agree (child):

Reason for refusal:

Demographic Questions

Child age:

Race:

Physical activity:

Fast Food:

Gender (parent):

Gender (child):

Survey type (parent):

Survey type (child):

Bet size:

Meter charts:

Consent

Consent (parent)

Consent date:

Consent (child)

Consent date:

Consent Follow-Up and Prompts

CFU1 Date:

CFU1 Time:

CFU1 Outcome:

Comment:

CFU2 Date:

CFU2 Time:

CFU2 Outcome:

Comment:

CP1 Date:

CP1 Time:

CP1 outcome:

Comment:

CP2 Date:

CP2 Time:

CP2 Outcome:

Comment:

CP3 Date:

CP3 Time:

CP3 Outcome:

Comment:

Availability

After school: 3-5pm

Evenings: 5-8pm

Monday After school Best number:

Evenings Best number:

Tuesday After school Best number:

Evenings Best number:

Wednesday After school Best number:

Evenings Best number:

Thursday After school Best number:

Evenings Best number:

Friday After school Best number:

Evenings Best number:

Data Collection

Outgoing

Date package prepped:

Meter serial number:

GPS serial number:

Date meter full:

Date package sent:

Date P-survey link sent:

Date C-survey link sent:

Date FR packet sent:

Date FR requested:

Date 3-wk window ends:

Next call date for recaller:

Food recall times:

Meter calls

Check-up call (MC)

Check-up call date:

Check-up call outcome:

Comment:

Reminder call date:

Reminder outcome:

Comment:

Prompt Calls (MP, SP)

1st prompt call date:

1st prompt call outcome:

Comment:

Data retrieval

Date P-survey received:

P-survey complete:

Date P-survey entered:

Date C-survey received:

C-survey complete:

C-survey entered:

Date Meter received:

Meter valid days:

Need rewear?

Date GPS received:

GPS valid days:

Meter total valid days:

Date waist tape received:

Waist tape complete:

Rewear Meter Outgoing

Rewear serial number:

Rewear GPS serial number:

Date rewear meter sent:

Rewear Meter Calls

Rewear meter call (RW) comments:

1st rewear call date:

1st rewear call outcome:

2nd rewear call date:

2nd rewear call outcome:

3rd rewear call date:

3rd rewear call outcome:

Check-up call date (RWC):